

## GRANT APPLICATION CRITERIA & GUIDELINES

The Oxford Sports Trust is under no obligation to meet requests forwarded by potential applicants. The community funds are held by the Trust which has the final say on whether a grant is approved.

- No member site can process or guarantee the Oxford Sports Trusts funds to any organisation; all grant requests must be forwarded to the Trust for consideration and are subject to the availability of funds.
- All grants are given free of any commercial consideration or conditions imposed by member hotels.
- No fee or commission payment of any kind is attached to this application.
- The Oxford Sports Trust reserves the right to direct credit payment to the recipient's bank account
- Applicants groups must be affiliated to a recognised national organisation.
- Teams and clubs that operate outside of a duly incorporated society are not eligible for funding.
- Retrospective applications cannot be processed. Applications must be future focused, i.e. the application must be lodged prior to the event/project/purchase taking place.
- If applying for capital works on building or purchase of assets, wages, salaries you will need to supply a current statement of income and expenditure for the last 12 months and a balance sheet.
- Funds will not be approved for purposes outside New Zealand (i.e overseas travel)

### **Please note:**

If you have received prior funding you must have returned your signed acknowledgement of payment slip and full accountability (Invoice and bank statement verifying Invoice payment)

### **The following are examples of purposes which will NOT be valid:**

- Petrol / Mileage.
- Affiliation Fees.
- Food / Alcohol.
- Trophies / Ribbons / Certificates.
- Design / building consent.
- Feasibility study or report writing.
- Prize money.
- Any individual person unless the grant is made to, and administrated by an incorporated body to which the individual is affiliated to.
- Events or trips which are predominantly social in nature.
- Administration costs for sports groups.
- Any purpose which results in any gain commercially for an individual or organisation.
- Maintenance or provision of bar or kitchen facilities of an organisation.
- Stake money for any type of races.
- Grants supporting the commercial wing of the Racing industry, e.g the breeding of race horses or the payment of jockeys or facilities that benefit non-public areas.
- Hotel 'courtesy vans' used to ferry patrons home, or vehicles for motor sport, private or commercial activities.
- Purposes / Travel outside New Zealand.
- Travel Insurance / changes to air ticket.
- Laundry.
- Dress Uniforms / Travelling uniforms.
- Retrospective request.
- Family or group reunions.
- Grants to non affiliated sports groups.
- Sporting trips for supporters (other than one adult chaperoning an underage child.
- Grants to clubs that use a commercial gaming venue as a clubroom or sporting venue.
- Paying for previously incurred debts.
- Costs associated with staging 'after match' function's.
- Grants to further activities or professional sports persons unless those persons are used for the coaching, training or development of amateur sport.
- Purchase or subsidy of vehicles intended for purposes associated with social functions.
- Commercial tourist promotions.
- Payment of legal expenses incurred by a site operator.
- Funding of advertising or marketing schemes for operator sites.

**This is by no means a definitive list. Trust staff will evaluate all applications and inform applicants if the criteria is not met.**